

भारत सरकार
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग
विवरस आयुक्त व सचिवलय
नोएडा विशेष आर्थिक क्षेत्र

नोएडा-दादरी रोड, फेज-2, नोएडा - 201305 (उत्तर प्रदेश)
दूरभाष (जोन सचिवलय): 0120 - 2567268-70 (3 लाइन्स), फैक्स:
2562314, 2567276
ईमेल <dc@nsez.gov.in>; वेबसाइट: www.nsez.gov.in

F.No. A-20011/7/96-Admn

4266
15/5/2025

OFFICE ORDER

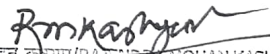
Dated: 13/05/2025

In pursuance of this Office's Order No. A-20011/7/96-Admn/4200 dated 13.05.2025, Shri Pramod Kumar has joined his substantive post as Stenographer Grade-I (Pay Level-6), Noida SEZ w.e.f. the afternoon of 13.05.2025. In the absence of one regular ADC, he will also look after following processes of works at Noida SEZ, with immediate effect and until further orders and shall report directly to the concerned DDC, Noida SEZ:-

- (i) All work related to NSEZ project section including RTI/Parliament Questions/ Report/Returns/Statistics/Court cases/Audit matters/ MEIS/SEIS/RODTEP and other Export Promotion Scheme in respect of allocated work.
- (ii) Processing of Certificate of Origin under Free Trade Agreements.
- (iii) Work related to purchase of Administration.
- (iv) Any other work as may be assigned by Senior Officers.

2. Shri Bharat Bhushan, Assistant will continue to work in Project Section concurrently with Shri Pramod Kumar, Stenographer Grade-I, with immediate effect and until further orders.

This issues with the approval of Development Commissioner, NSEZ.


(राजेंद्र मोहन काश्यप/RAJENDRA MOHAN KASHYAP)
सहायक विकास आर्थिक क्षेत्र/Noida SEZ Development Commissioner
नोएडा विशेष आर्थिक क्षेत्र/Noida SEZ Development Commissioner
भारत सरकार/Govt. of India

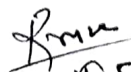
Assistant Development Commissioner

नोएडा दादरी रोड, फेज-II, नोएडा-201305
Noida Dadri Road, Phase-II, Noida-201305

Copy to:-

1. OSD to DC, NSEZ – For kind information of DC, NSEZ please.
2. PA to JDC, NSEZ - For kind information of JDC, NSEZ please.
3. Shri Pramod Kumar, Stenographer Grade-I, NSEZ.
4. Shri Bharat Bhushan, Assistant, NSEZ.
5. All Concerned Officers/Staff.
6. ADC (IT) – for updation of hierarchy in SEZ Online System/e-office etc.
7. Notice Board/Website.

श. क्रिष्ण/श. देवरा/श. ब्रजेश


10.5.25